



**West Bengal State Electricity Distribution Company Limited**  
(A Govt. of West Bengal Enterprise)

**OFFICE OF THE DIVISIONAL MANAGER**  
**DOMKAL DIVISION**

Old BDO More, Domkal, Dist: Murshidbad, Pin: 742303  
Email ID: [dm.domkal@wbasedcl.in](mailto:dm.domkal@wbasedcl.in) Telephone: 03481-230005

**INVITATION OF e-TENDER**

**Tender Notice No: WBSEDCL/DKL/e-Tender/23-24/04**

**Dated: 24.11.2023**

E-tender in two parts is invited from bonafide, experienced and resourceful Suppliers/ contractors of WBSEDCL, WBSETCL, DPL, PGCIL, NTPC and other Central Government / State Government / Semi Government undertaking for the following works: -

- **Name of the work** : I) Supply & Delivery of 500 Nos. 3 Phase 4 Wire LT Service Main Distribution Box 3 PH CON.WH ST.STRAP & BUCKLE-ABC under Domkal Division, WBSEDCL.
- **Estimated Amount** : Rs. 4,00,000.00
- **Bid Guarantee** : Rs. 8,000.00
- **Completion Time** : Within 30(Thirty) Days from receiving/accepting of formal order/ Award of Contract.
- **Cost of Bid Documents: N.A**

Intending bidders desirous of participating in the tender are to log on to the website <https://wbenders.gov.in> for the tender. The tender can be searched by typing WBSEDCL in the search engine provided in the website. Further other details including qualifying requirements please visit [www.wbasedcl.in](http://www.wbasedcl.in) or office notice board of the above office.

**KEY DATES**

1.	Date of uploading of NIT & other Documents (Publishing Date)	<b>24/11/2023 AFTER 17:30 hrs</b>
2.	Documents download/sell start date (online)	<b>24/11/2023 FROM 18:00 hrs</b>
3.	Bid submission starting date (online)	<b>24/11/2023 FROM 18:00 hrs</b>
4.	Pre Bid Meeting	<b>01/12/2023 AT 15:00 hrs</b>
5.	Document download end/Bid submission closing date (online)	<b>14/12/2023 AT 18:00 hrs</b>
6.	Date of submission of EMD (Online)	<b>ON 24/11/2023 FROM 18:00 hrs TO 14/12/2023 UPTO 18:00 hrs</b>
7.	Date of physical submission of EMD (Offline) NB-if EMD is submitted through BG	<b>ON 25/11/2023 FROM 10:00 hrs TO 15/12/2023 UPTO 14:00 hrs</b>
8.	Techno-commercial bid opening date	<b>26/12/2023 AFTER 14:00 hrs</b>
9.	Techno-commercially qualified bidders' list uploading date	<b>To be notified later</b>
10.	Price bid opening date	<b>To be notified later</b>
11.	Last date of submission of sample	<b>Within 10 days from the date of financial bid opening</b>

- If a Holiday falls on any of the schedule date then schedule date shall be considered on next working day.

Registered Office:

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**INVITATION OF BID**

**1. SCOPE OF WORK: -**

As mentioned in pre page.

**2. TECHNICAL ELIGIBILITY CRITERIA OF THE BIDDER:** The bidder must have successfully completed similar nature of works during last five years subject to fulfilment of the following criteria:

**A. Three similar completed works each of the contracts comprising of executed value not less than the amount equal to 40 % of the estimated cost i.e. Rs. 1,60,000.00**

Or

**B. Two similar completed works each of the contracts of executed value not less than the amount equal to 50 % of the estimated cost i.e. Rs 2,00,000.00**

Or

**C. One similar completed work of executed value not less than the amount equal to 80 % of the estimated cost i.e. Rs. 3,20,000.00**

**N.B.-Completion Certificates indicating Name of the Work, Ordered Amount, Executed Amount, date of commencement and completion of the work and detail communicational address along with contact number of the Client should be submitted by the Bidder. Also uploading of copy of work order/ schedule of work/ copy of Challan/ copy of SRV as supporting documents of completion certificate is mandatory.**

**3. COMMERCIAL ELIGIBILITY CRITERIA OF THE BIDDER:-**

a. Average annual turnover during last three financial years shall not be less 30% of the estimated cost.

b. Working capital in the year, last/ preceding the year of bid submission shall not be less than 30% of the estimated cost.

c. In case documents certifying credit facility (**Refer Annexure VI**) from a scheduled Bank is submitted, the requirement given in clause no (b) shall be judged by adding available credit facility and working capital taken together.

d. Annual audited Financial Report for last three financial years to be submitted for verification in respect of bidders for whom audit of account is mandatory. For those whose audit of accounts is not mandatory they shall submit copy of IT returns along with related enclosures (**Form 3CA/3CB and particulars are reported in the Form 3CD u/s 44AB of Income Tax Act'1961**) for last five financial years.

Necessary documentary evidence as detailed herein above shall have to be uploaded by the bidder to ascertain the commercial eligibility criteria.

**4. OTHER STATUTORY REQUIREMENTS:** The Bidder shall furnish the following self-attested copy documents-

a. PAN Card

b. GST Registration Certificate.

c. Valid Trade License

d. I.T Return for last three financial years

e. Professional Tax Paid Certificate for the last financial year.

e. Information regarding any past and current litigation with WBSEDCL/WBSETCL/Govt. /PSU in which the bidders is involved the party's concerned and disputed amount.

5. Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) in the name of person who will sign the tender, from any authorized Certifying Authority (CA) under CCA, Govt. of India (viz. nCode Solution, Safescrypt, e-Mudhra). DSC is given as a USB e-Token. After obtaining the Digital Signature Certificate (DSC) from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

**6. EMD can be deposited in the online mode only. Earnest Money Deposit in any other form or amount as stated below will not be accepted.**

a. For deposition of EMD through online mode (Bank Name-ICICI Bank Ltd., A/C No.-193405000657, Account Title- West Bengal State Electricity Distribution Company Ltd., Account Type -Current, IFSC Code-ICIC0001934, MICR Code-700229096, ICICI BANK LTD., BLOCK-A, ECOSPACE BUSINESS PARK, RAJARHAT, KOLKATA-700156.)

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- b. If Earnest money is deposited through BG then the bidder shall have to deposit EMD physically in the Accounts Section of Domkal Divisional Office, WBSEDCL in the form of Bank Guarantee Only (Refer Annexure I) drawn on any Scheduled Bank approved by Reserve Bank of India with validity of 3 (three) months drawn in favour of "The DE & Divisional Manager, Domkal Division Office, West Bengal State Electricity Distribution Company Limited".
- c. Exemption from deposition of earnest money deposit (EMD) shall not be allowed under any circumstances.
- d. No interest shall be payable for Bid Guarantee.
7. The bidder shall submit along with the offer necessary documents in support of credential (related to the tender) to WBSEDCL/Other Power Utilities/Other Govt. Departments in earlier occasions towards financial capabilities to the extent of the estimated financial capacity of the bidder.
8. WBSEDCL reserves its right to take decision keeping its financial interest. The provisions of Purchase Policy of WBSEDCL with subsequent amendment will be applicable.
9. If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.
10. The offer against tender should remain valid for a minimum period of 180 days from the date of opening of the Price bid. However, WBSEDCL may, on the merit of case, request for extension of validity of the offer for a further suitable period without any change in terms & conditions of the offer.
11. Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in various statutes, will automatically disqualify the bidders.
12. WBSEDCL is not bound to accept the lowest tender and reserves the right to cancel any or all the tenders unilaterally.
13. Any bidder against whom FIR/Complaint is lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.
14. Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract of this tender along with the Revised Purchase Policy and Civil Works Policy of WBSEDCL.
15. Price Bid of a bidder will be considered only if his Techno-commercial Bid is found acceptable by WBSEDCL. Decision of WBSEDCL will be final and absolute/binding in this respect. The list of techno-commercially qualified bidders will be displayed in the said website in due course.
16. Conditional / Incomplete tender will not be accepted under any circumstances.
17. Labour Welfare Cess@1%(one percent) of bill value will not be applicable for this case.
18. **Bidders are to keep track of all the Addendum/Corrigendum issued with a particular tender and upload all the above duly digitally signed along with the NIT. Tenders submitted without the Addendum/Corrigendum will be treated as informal and liable to be rejected**
19. WBSEDCL reserves the right to go to divisible contract, if necessary.
20. WBSEDCL is not necessarily bound to accept the lowest offer.
21. Submission of Bidding Documents will not be construed to mean that such bidder is automatically considered qualified.
22. Tender submitted after expiry of scheduled date and time shall not be considered.
23. The Bidding Documents are not transferable under any circumstances.
24. Any extraneous conditions will be treated as non-responsive.
25. The Bids must be submitted in prescribed Proforma only.
26. Formation of any Cartel, may lead to the cancellation of tenders with period measures as necessary and WBSEDCL reserves the right to take such unilateral decisions without further notice to anyone.
27. Bidders shall ensure that all pre-requisites are duly fulfilled by them and if there be any dispute regarding non-submission of any document, WBSEDCL reserves the right to cancel the Bid unilaterally without assigning any reasons whatsoever.
28. The bidder is expected to examine carefully all instruction, conditions, forms, schedules terms, annexure, specifications and drawings of the bidding document. Bids, which are determined to be not substantially responsive to the requirement of the bidding document, may lead to rejection.
29. **The document uploaded by the bidders should be legible otherwise the bid will be rejected without any prejudice.**
30. **Bid evaluation will be conducted only on the basis of final documents uploaded by the bidders within last date and time of online bid submission. Under no circumstances the bidder will be given any further chance to upload any document (online) after opening of technical bid.**

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31. In case the quoted rate by the bidders is in the range of (-)20% to (-) 80% of the estimated amount, the contractor shall furnish an Additional Performance Security in the format given in Annexure – "XII" which shall be equal to 10 % of the tendered amount. (As per memo no: 82(5)-POW-13099/3/2018-SECTIONS (POWER) dated 05.07.2021 of Govt. of West Bengal, Department of Power). The Additional Performance Security shall be submitted in the form of Bank Guarantee issued by any Scheduled Commercial Bank as per enclosed format before placement of award of contract.
32. Work Order & Payment of work will be depended on availability of fund. **The Divisional Manager, Domkal Division, WBSEDCL shall act as Controlling Officer. The Assistant Manager (F&A), Domkal Division, WBSEDCL shall be the paying authority. The Store-In-Charge, Domkal Divisional Store, WBSEDCL shall be consignee. The Divisional/ Assistant Engineer (Tech), Domkal Division shall be the Supervising Officer** of the work under whose guidance and direction the works will be executed.

*S. Ghosh*  
24/11/23  
(Sougata Ghosh)  
Divisional Manager  
Domkal Division  
WBSEDCL

**Memo No -DKL/e-Tender/23-24/**

**Dated-**

Copy forwarded to the following for information and necessary action: -

- 1.The Additional CE & Zonal Manager, Berhampore Zone, WBSEDCL.
- 2.The Regional Manager, Murshidabad Region, WBSEDCL.
- 3.The Manager (HR&A), Domkal Division, WBSEDCL.
- 4.The Assistant Engineer (Technical), Domkal Division, WBSEDCL
- 5.The Assistant Manager(F&A), Domkal Division , WBSEDCL.
- 6.Office Copy

(Sougata Ghosh)  
Divisional Manager  
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